

Sadie Vander Wal

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March 15, 2018

Ms. Jean Buckley
President and CEO
FBLA-PBL
1912 Association Drive
Reston, VA 20191

Dear Ms. Jean Buckley:

I am writing to state my application for the award of Future Business Leader. I believe that my exposure to the business world, experience with leadership positions, including my position as a state FBLA reporter, and education in various business-related subjects gives me the qualifications necessary to fulfill the requirements for this prestigious award. A few of my qualifications include familiarity with the business field, leadership abilities inside and outside the classroom, and the ability to complete projects efficiently with a team or independently.

As a student of a wide variety of academic courses, I have experienced a great array of coursework materials that have fostered and developed my knowledge and skills, which promoted my involvement in extracurricular activities. My involvement in various business classes in high school influenced my leadership positions in student-led organizations such as FFA and Future Business Leaders of America. Throughout high school, my work, volunteer, and activities experiences have also given me the skills necessary to communicate effectively with people, collaborate with others, and think quickly on my feet. In addition to these activities, I work diligently at school, maintaining a 4.089 cumulative GPA on a 4.0 scale and earning a composite ACT score of 32. All of these experiences have prepared me for leadership positions, and I believe these skills make me a valuable candidate for this award.

My numerous leadership positions have also taught me the discipline of working in a timely, efficient manner in order to complete projects with extensive quality while working independently or with a team to carry out tasks. My perseverance in school and other activities has given me a strong work ethic and motivation to pursue my goals. For more qualifications and my experiences that have developed these skills in me, please refer to my enclosed résumé.

I sincerely appreciate and thank you for taking the time to consider my application, and would like to request an interview regarding this award. Please feel free to contact me with any questions you may have concerning my application or résumé or to set up an interview. Thank you again for considering my application for the award of Future Business Leader.

Sincerely,



Sadie Vander Wal

Enclosure: Résumé