

**NORTHWESTERN AREA SCHOOL DISTRICT #56-7  
221 3<sup>RD</sup> STREET, MELLETTE, SD 57461  
ANNUAL MEETING OF THE BOARD OF EDUCATION**

**PROPOSED AGENDA**

**DATE OF MEETING:** Monday, July 11, 2016  
**TIME OF MEETING:** Following regular meeting  
**PLACE OF MEETING:** Northwestern School, Mellette, SD

**I Meeting Opening**

- A. Election of Chair and Vice Chair - Business Manager assumes chair for election and administers the Oath of Office to all board members
- B. Chairman assumes the Chair
- C. Approval of Agenda

**II Authorizations for Fiscal Year 2017**

- A. Appointments giving authority to act: (may be approved in one motion)
  - 1. Custodian of Accounts – Lisa Frericks
  - 2. Representative of District Insurance – Lisa Frericks
  - 3. Representative of SD Retirement – Lisa Frericks
  - 4. Purchasing Agents – Lisa Frericks and Ryan Bruns
  - 5. Truant Officer – Ryan Bruns
  - 6. Director of Food Service – Lisa Frericks
  - 7. Federal Programs Representative – Ryan Bruns and Lisa Frericks
  - 8. Title IX Coordinator – Ryan Bruns
  - 9. Homeless Coordinator – Richard Osborn
  - 10. Title III - LEP & Immigrant Coordinator – Ryan Bruns
  - 11. School Improvement Coordinator – Ryan Bruns
  - 12. ESL Coordinator – Richard Osborn
- B. Legal depositories: American Bank & Trust  
Plains Commerce Bank of Conde  
Dacotah Bank of Cresbard  
SD Public Funds Investment Trust (FIT)  
Federal Government securities
- C. School Attorney – Rodney Freeman, Huron, SD
- D. Official Newspaper - Aberdeen American News
- E. Authorize Business Manager to invest funds
- F. Set reimbursement rates - separate motions for 1 and for 2&3
  - 1. Board compensation (currently \$75 for up to 15 meetings/year)
  - 2. Mileage state rate - currently \$.42 per mile
  - 3. State rates for meals \$26.00 and lodging \$55 in-state and published state rates for out-of-state depending upon location

- G. Give authority to hire recurring casual labor and set pay rates (may be approved in one motion)
1. Student janitors-Min Wage = \$8.55
  2. Substitutes (currently \$85 daily; \$100 per day over 10 days)
  3. Detention supervision – (currently \$20 per hour)
  4. Extra driving: (\$9.00 per hour - \$20.00 minimum)
  5. Substitute bus driver – (currently \$26.00 per route)
  6. VoEd Driver – (currently \$30 per day)
  7. Kitchen substitutes (\$9.50 per hour)
  8. Ticket Takers: (hourly staff) - \$20 per game
- H. Set Prices for Food Service, Co-Curricular and Tech Fees
1. Set meal prices as follows: LUNCH: \$2.30 for K-5; \$2.70 for 6-12; \$3.30 for all adults; \$.40 for extra milk; \$.50 for extra entree'(when available); \$.40 for reduced lunch. BREAKFAST: \$1.70 for students, \$.30 for reduced breakfast, and \$2.00 for adults
  2. Set the following co-curricular prices: STUDENTS: \$3.00 for single & double header events; ADULTS: \$5.00 for single & double header events; \$45.00 for adult activity pass; and \$35 for senior citizens 65 years and older. Activity fees for all NW students: No charge for K-3; \$10 for grades 4 & 5; \$15 for grades 6 7& 8; and \$20 for 9 through 12.
  3. Set the following tech fees: \$25 Ipad tech fees for grades 6, 7, 8 & 9; \$30 Computer tech fees for grades 10 & 11.
- I. Appoint Delegate to ASBSD Convention and legislative liaison
- J. Give Business Manager authority to prepay: advance payments under \$500; gas and fuel, referees for sporting events, meals and lodging at state rates, registration fees for conferences, assembly programs, COD packages, utilities, payments for which a cash discount is allowed to paid on a date prior to the next scheduled board meeting or to avoid late charges.
- K. Authorize \$5000 transfer from General Fund to Agency Funds to cover imprest (prepaid) purchases. Authorize cash on hand of \$1,000 for gates and concessions. Authorize \$100 petty cash
- L. Legal Statements: Parental Involvement-Title I; Non-Discrimination; GEPA 427; Disabilities Act, Acceptable Use; any others required by federal or state programs; Verification of compliance with Title I Part A, Section 1119.
- M. Set board meeting dates
- N. Designating school board member to sit on the Governing Board of the North Central Special Education Cooperative

### **III Approval of Claims**

- A. Approve Payment of Current Claims.

### **IV. Information and Approval Items**

- A. Approve Comprehensive Plan for North Central Special Education Coop.
- B.

### **V. Board concerns and other items of business**

- A.
- B.

### **VI Set Date and Time of next meeting**

### **VII Adjournment**