

NORTHWESTERN AREA SCHOOL DISTRICT #56-7
221 3RD STREET, MELLETTE, SD 57461
ANNUAL MEETING OF THE BOARD OF EDUCATION

PROPOSED AGENDA

DATE OF MEETING: Monday, July 9, 2018
TIME OF MEETING: Following regular meeting
PLACE OF MEETING: Northwestern School, Mellette, SD

I Meeting Opening

- A. Election of Chair and Vice Chair - Business Manager assumes chair for election and administers the Oath of Office to all board members
- B. Chairman assumes the Chair
- C. Approval of Agenda

II Authorizations for Fiscal Year 2019

- A. Appointments giving authority to act: (may be approved in one motion)
 - 1. Custodian of Accounts – Lisa Frericks
 - 2. Representative of District Insurance – Lisa Frericks
 - 3. Representative of SD Retirement – Lisa Frericks
 - 4. Purchasing Agents – Lisa Frericks and Ryan Bruns
 - 5. Truant Officer – Ryan Bruns
 - 6. Director of Food Service – Lisa Frericks
 - 7. Federal Programs Representative – Ryan Bruns and Lisa Frericks
 - 8. Title IX Coordinator – Ryan Bruns
 - 9. Homeless Coordinator – Richard Osborn
 - 10. Title III - LEP & Immigrant Coordinator – Ryan Bruns
 - 11. School Improvement Coordinator – Ryan Bruns
 - 12. ESL Coordinator – Richard Osborn
- B. Legal depositories: American Bank & Trust
Plains Commerce Bank of Conde
Dacotah Bank of Cresbard
SD Public Funds Investment Trust (FIT)
Federal Government securities
- C. School Attorney – Rodney Freeman, Huron, SD
- D. Official Newspaper – Redfield Press
- E. Authorize Business Manager to invest funds
- F. Set reimbursement rates - separate motions for 1 and for 2&3
 - 1. Board compensation (currently \$75 for up to 15 meetings/year)
 - 2. Mileage state rate - currently \$.42 per mile
 - 3. State rates for meals \$26.00 and lodging best available state rate and published state rates for out-of-state depending upon location
- G. Give authority to hire recurring casual labor and set pay rates (may be approved in one motion)
 - 1. Student janitors-Min Wage = \$8.85
 - 2. Substitutes (currently \$90 daily; \$110 per day over 10 days)
 - 3. Detention supervision – (currently \$20 per hour)

4. Extra driving: (\$10 per hour - \$20.00 minimum)
5. Substitute bus driver – (currently \$26.00 per route)
6. VoEd Driver – (currently \$30 per day)
7. Kitchen substitutes (\$10 per hour)
8. Ticket Takers: (hourly staff) - \$20 per game

H. Set Prices for Food Service, Co-Curricular and Tech Fees

1. Set meal prices as follows: LUNCH: \$2.50 for K-5; \$2.90 for 6-12; \$3.75 for all adults; \$.50 for extra milk; \$.50 for extra entree'(when available); \$.40 for reduced lunch. BREAKFAST: \$1.90 for students, \$.30 for reduced breakfast, and \$2.25 for adults
2. Set the following co-curricular prices: STUDENTS: \$3.00 for single & double header events; ADULTS: \$5.00 for single & double header events; \$45.00 for adult activity pass; and \$35 for senior citizens 65 years and older. Activity fees for all NW students: No charge for K-3; \$10 for grades 4 & 5; \$15 for grades 6 7& 8; and \$20 for 9 through 12.
3. Set the following tech fees: \$25 Ipad tech fees for grades 6, 7, 8 & 9; \$30 Computer tech fees for grades 10 & 11.

I. Appoint Delegate to ASBSD Convention and legislative liaison

J. Give Business Manager authority to prepay: advance payments under \$500; gas and fuel, referees for sporting events, meals and lodging at state rates, registration fees for conferences, assembly programs, COD packages, utilities, payments for which a cash discount is allowed to paid on a date prior to the next scheduled board meeting or to avoid late charges.

K. Authorize \$5000 transfer from General Fund to Agency Funds to cover imprest (prepaid) purchases. Authorize cash on hand of \$1,000 for gates and concessions. Authorize \$100 petty cash

L. Legal Statements: Parental Involvement-Title I; Non-Discrimination; GEPA 427; Disabilities Act, Acceptable Use; any others required by federal or state programs; Verification of compliance with Title I Part A, Section 1119.

M. Set board meeting dates

N. Designating school board member to sit on the Governing Board of the North Central Special Education Cooperative

III Approval of Claims

- A. Approve Payment of Current Claims.

IV. Information and Approval Items

- A.

V. Board concerns and other items of business

- A.

VI Set Date and Time of next meeting – August 13, 2018

VII Adjournment