

**UNAPPROVED MINUTES OF THE SCHOOL BOARD
NORTHWESTERN AREA SCHOOL DISTRICT #56-7
SPINK COUNTY
ANNUAL MEETING
JULY 10, 2017**

The annual meeting of the Northwestern Area School Board was held on July 10, 2017, at the school in Mellette with the following present: Mary Mielke, Amy Troske, Troy Grandpre, Brett Toennies and Heidi Boekelheide. Others present: Ryan Bruns, Rich Osborn and Lisa Frericks. All motions were passed on a unanimous vote unless otherwise indicated.

Business Manager, Lisa Frericks, called the meeting to order and administered the Oath of Office to all board members. Nominations were opened for Chairman of the Board. **Motion** by Troske/Boekelheide to nominate Troy Grandpre (action 18-001). **Motion** by Toennies/Mielke to nominate Heidi Boekelheide (action 18-002). **Motion** by Mielke/Toennies to cease nominations (action 18-003). Troy Grandpre was declared Chair by a vote of 4 to 1. Nominations were opened for Vice Chair of the Board. **Motion** by Grandpre/Toennies to nominate Amy Troske (action 18-004). **Motion** by Mielke/Troske to nominate Heidi Boekelheide (action 18-005). **Motion** by Mielke/Toennies to cease nominations (action 18-006). Amy Troske was declared Vice-Chair by a vote of 4 to 1. Mr. Grandpre assumed the chair.

Motion by Toennies/Mielke to approve the agenda (action 18-007).

Motion by Mielke/Toennies to approve the following appointments and authorizations to act: Custodian of Accounts, Lisa Frericks; Representative of District Insurance, Lisa Frericks Representative of SD Retirement, Lisa Frericks; Purchasing Agents, Lisa Frericks and Ryan Bruns; Truancy Officer, Ryan Bruns; Director of Food Service, Lisa Frericks; Federal Programs Representatives, Ryan Bruns and Lisa Frericks; Title IX Coordinator, Ryan Bruns; Homeless Coordinator, Richard Osborn; Title III-LEP & Immigrant Coordinator, Ryan Bruns; School Improvement Coordinator, Ryan Bruns; ESL Coordinator, Rich Osborn (action #18-008).

Motion by Boekelheide/Mielke to approve legal depositories as follow: American Bank & Trust, Plains Commerce Bank in Conde, Dacotah Bank of Cresbard, SD Public Funds Investment Trust (FIT), and Federal Government Securities (action #18-009)

Motion by Mielke/Troske to designate Rodney Freeman, Huron, South Dakota, as the school's attorney. (action #18-010).

Motion by Toennies/Troske to designate the Aberdeen American News as the school's official newspaper. (action #18-011).

Motion by Mielke/Boekelheide to authorize the Business Manager to invest the District's funds. (action #18-012).

Motion by Mielke/Toennies to set school board compensation at \$75 per meeting for up to 15 meetings per year (action #18-013).

Motion by Troske/Boekelheide to authorize reimbursement at state rates for the following: mileage- \$.42 for all programs including Special Education; in-state meals-\$26 per day; in-state lodging-lowest cost available; out of state meals and lodging at published state rates (action #18-014).

Motion by Boekelheide/Troske to give authority to hire recurring casual labor and set pay rates as follows: student janitors \$8.55 per hour, Substitute teachers: \$90 per day, \$110 per day over 10 days; Detention supervision-\$20 per hour; Extra driving-\$10.00 per hour with \$20 minimum; Substitute route driver-\$26 per route; VoEd Driver-\$30 per day; Kitchen substitutes-\$10.00 per hour; Ticket takers for hourly employees \$20 per event, double-headers \$40 (action #18-015).

Motion by Boekelheide/Toennies to set meal prices as follow: LUNCH: \$2.40 for PK-5; \$2.80 for 6-12; \$3.55 for all adults; \$.40 for extra milk; \$.50 for extra entree' (when available); \$.40 for reduced lunch. BREAKFAST: \$1.80 for students; \$2.10 for adults; \$.40 for reduced breakfast (action #18-016).

Motion by Mielke/Troske to set the following co-curricular prices: STUDENTS: \$3.00 for single and double-header; ADULTS: \$5.00 for single and double-header; \$45 for adult activity pass; and \$35 for senior citizens.

Activity fees for all NW students: No charge for K-3; \$10 for grades 4&5; \$15 for grades 6,-8; and \$20 for 9-12 Tech fees for 6, 7, & 8th grade \$25; tech fees for high school students \$30 (action #18-017).

Motion by Troske/Boekelheide to appoint Mary Mielke as delegate to the ASBSD/SASD Joint Convention and Legislative Liaison (action #18-018).

Motion by Mielke/Toennies to give the Business Manager authority to prepay: advance payments under \$500; gas and fuel; referees for sporting events; meals and lodging at state rates; registration fees; assembly programs; COD packages; utilities; and payments for which a cash discount is allowed if paid on a date prior to the next scheduled board meeting or to avoid late charges (action #18-019).

Motion by Mielke/Boekelheide to authorize cash on hand of \$1,000 for activities gate and concessions; \$100 petty cash; and \$5,000 advance to Agency Funds to cover pre-paid purchases, making the total amount of \$6,100 due from Trust and Agency to General Fund (action #18-020).

Motion by Toennies/Mielke to approve the following legal statements as the positions held by the District: (1) Parental Involvement in Title I and other programs, (2) Non-Discrimination, (3) Rights under the Family Educational Rights and Privacy Act (FERPA), (4) Due Process under SDCL 13-32-4, (5) Individual Education Program in compliance with Public Law 94-142 for mentally or physically impaired, (6) Compliance with GEPA 472, and (7) Rights Under the Family Medical Leave Act (FMLA) (8) Verification of compliance with Title I Part 1, Section 1119, that all staff in this school have met these requirement that all Title I paraprofessionals have an associate degree, 48 college credits, or have passed the state test (ParaPro). All Title I teachers are highly qualified. All teachers teaching core subject areas are highly qualified. A full rendering of these statements is available in the school business office (action #18-021).

Motion by Mielke/Boekelheide to keep the board meeting dates as the second Monday of the month (action 18-022).

Motion by Boekelheide/Mielke to appoint Brett Toennies as the designated school board member to sit on the Governing Board of the North Central Special Education Cooperative (action #18-023).

APPROVAL OF CLAIMS: **Motion** by Boekelheide/Mielke to approve the following current claims (action #18-024): **General Fund:** Aberdeen American News, publish budget 66.14; Agile Sports Technology, online video exchange 2,000; ASBSD, Workers Comp Insurance 9,130; ASBSD, Dues & Fees 893.88; ASBSD, Prop Insurance 44,593; Ryan Bruns, cell phone expense 600; Bill Clemens, cell phone expense \$600; Follett Educational Services, library software support 550; Impact Application, concussion software 435; Junior Library Guild, subs 387.80; Learn 360, software subs 466.53; School Administrators, Dues 1021; SDACTE, Conference 537; SWWC Service coop, fees 50; Technology & Innovations in Ed, membership fees 900. **Capital Outlay:** Aberdeen Asphalt, paving 10680; Carolina Biological, perks eq 370.54; Renaissance Learning, AR Subs & fees 3109; Riddell, ftball eq 3463.61; Software Unlimited, Software 3000. **Special Education:** ASBSD, Insurance 770. **Food Service:** ASBSD, Insurance 1725; Infinite Campus, food service license 597.60. **Non-Credit Fund:** ASBSD, Insurance \$210.

INFORMATION AND APPROVAL ITEMS (1) **Motion** by Mielke/Toennies to approve the Comprehensive Plan for NCSE Coop (action 18-025).

BOARD CONCERNS AND OTHER ITEMS OF BUSINESS: (1) It was suggested to pod cast the board meetings for this upcoming year. (2) Budget concerns were expressed and that we need to tighten the budget for future years.

The next regular meeting of the Board is scheduled for Monday, August 14, 2017, at 5:00 P.M.

The meeting was declared adjourned upon a motion by Mielke/Toennies (action #18-026).

Troy Grandpre, Chairman

Lisa Frericks, Business Manager

I hereby certify that these minutes were e-mailed to the Aberdeen American News on Tuesday, July 11, 2017. Published at an approximate cost of \$_____.

Lisa Frericks, Business Manager