

**UNAPPROVED MINUTES OF THE SCHOOL BOARD  
NORTHWESTERN AREA SCHOOL DISTRICT #56-7  
REGULAR MEETING, JULY 11, 2016**

The regular meeting of the Northwestern Area School Board was held on July 11, 2016, at the school in Mellette with the following present: Brett Toennies, Troy Grandpre, Mary Mielke, Heidi Boekelheide and Amy Troske, Others present: Ryan Bruns, and Lisa Frericks. All motions were passed on a unanimous vote unless otherwise indicated.

The meeting was opened by Chairman Toennies with the Pledge of Allegiance to the Flag. The agenda was approved as amended upon a **motion** by Mielke/Troske (action #16-161).

**MINUTES & FINANCIALS:** **Motion** by Mielke/Grandpre to approve the minutes of the June 13, 2016, regular meeting without change (action 16-162). **Motion** by Grandpre/Mielke to approve the unadjusted financial statement for June 30, 2016, and order it placed on file (action 16-163). **General Fund:** Beginning Balance, \$1,685,091.78; Revenue: Taxes \$135,203.86; Interest \$87.41; Utility Tax \$79,588.15; Co-Curr/Student Activities \$179; Insurance Proceeds \$98.77; Other Local Revenues \$456.30; County Apportionment \$4,326.59; State Revenues \$9,109.63; Title I & REAP proceeds, \$33,651; Other Fed Revenues \$714.06; GAPS-Sm Rural Ach. Grant \$851.05; Sale of Excess Property \$500. Expenditures: Instruction \$217,057.08; Title I Instruction \$13,426.31; Support Services \$109,291.03; Co-Curr \$11,665.87; Transfer out \$12,450, Ending Balance \$1,585,967.31. **Capital Outlay:** Beginning Balance \$911,889.49; Revenue: Taxes \$54,519.86, Sale of Surplus Property \$29,038.12. Expenditures: Instruction \$3,134.35; Support Services \$7,490.66; Co-Curr \$2,434.44, Ending Balance \$982,388.02. **Special Education:** Beginning Balance \$360,223.48, Revenue: Taxes \$26,862.96; Medicaid \$2,184.75. Expenditures: Instruction \$45,756.12; Administration \$833.51, Ending Balance \$342,681.56. **Food Service:** Beginning Balance \$2,621.03; Revenue: Other Revenue 65.33; Lunch/Bkfst Sales (\$324); Donated Food \$10,787.64; Federal Reimbursements \$3,679.16. Expenditures: Payroll Expenses \$1,146.46; Food purchases \$1,697.59; Donated Food \$10,787.64; Supplies & Services \$468.12, Ending \$2,729.35. **Non-Credit Programs:** Beginning Balance (\$7,900.25) Revenue: Transfer in \$12,450. Expenditures: Drivers Ed Payroll \$3,600.20; gas \$109.64, Ending Balance \$839.91. **Trust & Agency:** Beginning Balance \$142,345.30; Receipts \$41,250.95; Disbursements (\$42,131.78); Ending Balance \$142,464.47. **Motion** by Mielke/Troske to pay the following current claims (action 16-164): **General Fund:** Aberdeen American News, publish minutes/notices 243.22; Aberdeen Awards, awards 220; Abdn School Dist, Atech tuition 3657.60; Bledsoe Chiropractic, DOT physical 75; Bill Clemens, landfill fees 16.68; Cole Papers, supplies 452.18; Dakota Education Consulting, mentoring 1776.48; Decker Eq, clocks 47.67; Duenwald Transportation, repairs 7824.40; Farmers Union Oil-Chelsea, fuel 384.68; GCR Tires, tires 1327.50; Marissa Harms, travel 82.71; Laura Haven, fingerprint fee 7; Holiday Inn Express, lodging 279.80; Hub City Radio, advertising 1024; James Valley Telecommunication, phone 506.35; MARC, janitor supplies 765.79; Northwestern Energy, power 2736.43; NW FBLA, AR incentives 1053.15; Prepaid checks, advance pymt 819.55; Redfield Clinic, DOT physicals 98; Runnings, supplies 36.69; Sanford Health, DOT physical 90; Sherwin Williams, paint 436.39; Noelle Swanson, gas 110.31; TMS, time clock 48.40. **Capital Outlay:** Carpets Plus, office carpet 2183.03; Jensen Rock & Sand, filler 995.50. **Special Education:** Avera St. Lukes, medical services 5946.75. **Food Service:** Roxanne Bossly, lunch refund 3.80; Prepaid checks, advance pymts 25.

**JUNE 2016 PAYROLL** (including taxes and benefits): Instruction \$78,251.54; Support \$45,390.37; Student Activities \$2,753.43; Special Education \$14,685.55; Food Service \$1,146.46; Preschool \$3,600.20. The following were additional wages paid: Heidi Boekelheide, school board \$450; Josie Clemens, student janitor \$440.33; Darby Duncan, student janitor \$297.11; Shelley Fischbach, summer work \$1,121; Marie Fix, mileage 54.60; Anne Frericks, NW Ink stipend \$1,000; Troy Grandpre, school board \$525; Nora Groft, stipend \$300; Mary Mielke, school board \$525; Jennifer Schell, NW Ink stipend \$1,000; Kayla Sparling, drivers ed \$3,170; Brett Toennies, school board \$450; Amy Troske, school board \$525; Darwin Tuscherer, garage rent \$270.

**REPORTS:** **Mr. Ryan Bruns:** (1) We have not received enough interest in open enrollment and busing at this time to justify sending a bus to Aberdeen to pick up students. Aberdeen School Board did approve our pick up point. (2) Air conditioning units are being installed in the music and band rooms this week. (3)The main gym is closed until July 27<sup>th</sup> for maintenance. **Mrs. Lisa Frericks:** (1) I am working on finalizing the financials to submit the annual report. (2) We renewed a CD for 14 months at .77.

**INFORMATION AND APPROVAL ITEMS** (1) **Motion** by Mielke/Troske to approve the contracts for Linda Lutter –

preschool aide \$10.50/hour; Jolene Hoverstadt – Kitchen \$10/hour; Hannah Maas – Kitchen \$10/hour; Breanna Holsing - MS Para \$11/hour – MS Lit teacher 1/7<sup>th</sup> \$4,929/year (action 16-165). (2) Tabled discussing bus 9 until more information on it is received. (3) **Motion** by Mielke/Grandpre to approve the following supplements & changes in fixed assets to the fiscal year 2016 budget: General Fund: Increase Board of Education (Function 2319) by \$1,700 funded from cash reserves; Increase Operations & Mtnc (Function 2549) by \$62,000 funded from cash reserves; Increase Pupil Transportation (Function 2559) by \$56,000 funded from cash reserves; Increase Boys Track (Function 6140) by \$300 funded from cash reserves; Increase Girls Track (Function 6230) by \$300 funded from cash reserves. Special Education: Increase Coop Psych Pymts (Function 2149) by \$1,700 funded from cash reserves; Increase Coop Speech Services (Function 2159) by \$5,700 funded from cash reserves. Pension: Increase Boys Track (Function 6140) by \$30 funded from cash reserves; Increase Girls Basketball (Function 6210) by 150 funded from cash reserves; Increase Girls Track (Function 6230) by \$30 funded from cash reserves; Increase Oral Interp (Function 6910) by \$15 funded from cash reserves. Changes in fixed assets include additions of air conditioning in the high school & middle school \$42,852; replace roof \$47,887; Security Camera's 6,504; Lawn Mower \$6,500; 59 Passenger 2016 Bus \$78,259; and 14 Passenger 2015 Mini Bus \$46,170 (action 16-166). (4) **Motion** by Mielke/Grandpre to approve the low bid of \$273,503.05 from Zack Wipf Construction for the building of a bus barn (action 16-167) (5) **Motion** by Boekelheide/Troske to approve amending flexible benefit plan to provide for a grace period (action 16-168). (6) Tabled approval of open enrollment until next month. (7) **Motion** by Mielke/Boekelheide to accept application for public school exemption certificate received (action 16-169).

ACKNOWLEDGEMENTS:

Congratulations to Kris Boekelheide for receiving Class B Cross Country Coach of the Year!

The meeting was declared adjourned upon a motion by Mielke/Boekelheide (action 16-170).

Brett Toennies - Chairman

Lisa Frericks, Business Manager

I hereby certify that these minutes were e-mailed to the Aberdeen American News on Wednesday, July 13, 2016. Published at an approximate cost of \$\_\_\_\_\_.

Lisa Frericks, Business Manager