

**UNAPPROVED MINUTES OF THE SCHOOL BOARD  
NORTHWESTERN AREA SCHOOL DISTRICT #56-7  
REGULAR MEETING, MAY 15, 2017**

The regular meeting of the Northwestern Area School Board was held on May 15, 2017, at the school in Mellette with the following present: Brett Toennies, Mary Mielke, Heidi Boekelheide and Amy Troske, Others present: Ryan Bruns, Rich Osborn, Lisa Frericks and Kathy Jensen. All motions were passed on a unanimous vote unless otherwise indicated.

The meeting was opened by Vice-Chair Mielke with the Pledge of Allegiance to the Flag. The agenda was approved as amended upon a **motion** by Toennies/Troske (action #17-129).

**BOARD COMMUNICATIONS:** Matt Flett, CFO from Associated School Boards of South Dakota reviewed the property and liability insurance that the schools has through this company.

**MINUTES & FINANCIALS:** **Motion** by Toennies/Boekelheide to approve the minutes of the April 10, 2017, regular meeting without change (action 17-130). **Motion** by Boekelheide/Troske to approve the adjusted financial statement for April 30, 2017, and order it placed on file (action 17-131). **General Fund:** Beginning Balance, \$1,107,728.26; Revenue: Taxes \$87,790.94; Interest \$1,611.87; Student Activities \$339; Contributions \$225; County Apportionment \$948.11; State Revenues \$6,199. Expenditures: Instruction \$88,917.96; Title I Instruction \$6,202.86; Support Services \$72,814.67; Co-Curr \$4,800.91, Ending Balance \$1,032,105.78. **Capital Outlay:** Beginning Balance \$848,171.80; Revenue: Taxes \$38,860.39; Perkins Grant Proceeds \$5,375.46; Other Local Revenues \$3,500. Expenditures: Instruction \$1,721.24, Ending Balance \$894,186.41. **Special Education:** Beginning Balance \$289,611.09, Revenue: Taxes \$18,124.52. Expenditures: Instruction \$27,166.40; Administration \$862.50, Ending Balance \$279,706.71. **Food Service:** Beginning Balance \$3,724.95, Revenue: Lunch/Bkfast Sales \$6,304.90; Other Revenue \$220; Federal Reimbursements \$6,368.55. Expenditures: Payroll \$5,325.07; Food Purchases \$8,595.84; Supplies & Services \$688.70, Ending \$2,008.79. **Non-Credit Programs:** Beginning Balance \$6,424.48, Revenue: Preschool Tuition \$725. Expenditures: Preschool Instruction \$2,507.15; Gas \$102.31, Ending Balance \$4,540.02. **Trust & Agency:** Beginning Balance \$166,123.49; Receipts \$34,970.59; Disbursements (\$38,995.63); Ending Balance \$162,098.45. **Motion** by Boekelheide/Troske to pay the following current claims (action 17-132): **General Fund:** Aberdeen American News, publish minutes 186.93; Aberdeen Awards, awards 1052.60; Aberdeen Chrysler Center, repairs 65.35; Allied Climate Professions, Boiler Maintenance \$4,897.70; Bermac, Inc, tow bus 200; Carolina Biological, science supplies 9.75; Denise Clemens, supplies 42.54; Cole Paper, supplies 894.04; Crescent Electric Supply, supplies 86.58; Dependable Sanitation, garbage 308; Duenwald Transportation, repairs 1717.89; Dust-Tex Rental, supplies 62.80; Farmers Union – Ferney, fuel 675.22; Farmers Union Oil-Chelsea, fuel/repairs 4086.52; Ferguson Enterprises, supplies 46.44; Lisa Frericks, gas 32.85; Butch Gabel, parts 5.30; Evan Halvorson, repairs 25; Hartford Steam Boiler, inspection 135; Interstate Battery Center, battery 55.60; James Valley Telecommunication, phone 490.06; Ken’s, supplies 6.75; Kesslers, supplies 30.93; MARC, supplies 167.27; Midwest Pest Control, pest spray 80; Nelson Sales & Service, parts 30.04; Network Services, supplies 241.50; Northwestern Energy, power 4201.52; Popplers Music, music 56.94; Praxair, supplies 194.11; Prepaid checks, advance pymt 2408.18; Redfield Press, ads 228; Riddell, helmet repairs 1093.41; Runnings, supplies 232.92; Kayla Sparling, incentives 9.55; Stein Sign Display, letters 18.60; Steven Lust Auto, service 50.66; Taylor Music, repairs/supplies 160; Nancy Taylor, supplies 39.09; TMS, time clock 61.48; Tri State, water 63; UPS, shipping 54.45; Web, water 260.71; West Interactive, school reach 562.50; Western Books, books 299.70. **Capital Outlay:** Carolina Biological, perkins eq 9554.32; CBP, prepaid checks, advance 3,467.26; Reality Works, perkins eq 9347.25; Noelle Swanson, perkins eq 357.26; Taylor Music, tuba \$1,750; Wells Fargo, copy mgmt. 369. **Special Education:** Avera St. Lukes, medical services 6451.14; Community Memorial, medical services 109.71; Sioux Falls School Dist, tuition 687.06; Universal Pediatrics, medical services 2234.50. **Food Service:** Ameripride, towel service 489.35; Shelly Borge, water 9.57; Cash-Wa, food 5393.06; Cole Paper, supplies 148.43; Farmers Union, supplies 10.43; General Parts, parts 54.30; Kesslers, supplies 15.77; Prepaid Checks, advance pymt 304.49; SD DOE, commodities 195.17; US Food, food 1630.49. **Non-Credit Fund:** Farmers Union, gas 178.36. **Prepaid Checks:** AT&T, phone 126.13; Cardmember Service, supplies 4382.90; Hitchcock-Tulare School, track fees 100; SDHSAA, participation fees 1020; USF, registration 150; USPM, postage 277.58; Walmart, supplies 23.32; Wolsey-Wessington HS, track fees 100.

**APRIL 2017 PAYROLL** (including taxes and benefits): Instruction \$94,464.72; Support \$51,590.80; Student Activities \$2,699.47; Special Education \$20,538.72; Food Service \$5,325.07; Non-credit Programs \$2,507.15. The following were additional wages paid: Kris Boekelheide, sub teacher \$45; Terry Bohl, sub driver \$104; Bob Braasch, sub

driver \$545.50; Megan Clemensen, stipend \$100; Jolinda Finley, sub teacher \$517.50; Austin Fischbach, sub teacher \$67.50; Shelley Fischbach, stipend \$140.88; Laura Haven, sub driver 276.13; Tamra Haven, stipend \$140.88; Dennis Jeschke, janitor help \$385.01; Rose Kramp, sub pk & kitchen \$1,100; Gretchen Mayer, sub teacher 360; Crystal Nash, stipend \$100; Elissa Reppe, sub teach \$90; Jennifer Schell, stipend \$140.88; Don Stahl, sub driving \$312; Laura Steward, sub teacher 247.50; Noelle Swanson, summer work 1,477.70.

**REPORTS: Mr. Rich Osborn:** (1) The last day of school is Wednesday, May 17<sup>th</sup>. (2) Graduation is Saturday, May 20<sup>th</sup> at 2:00. (3) Congratulations to the 2017-2018 Student Council made up of Sadie VanderWal – President, Evy Peterson – Vice President and Peyton Groft – Secy/Treasurer. (4) Next year NW will be following a Carnegie Schedule. MS/HS will start at 8:22 and go until 3:30. Classes will meet each day for 48 minutes. (5) Next year we are considering moving the high school spring music concert to a 2:00 p.m. time due to the low attendance numbers. **Mr. Ryan Bruns:** (1) Thank you to the Northwestern Staff members. At the beginning of the year the staff formulated one goal for the year around the tenet of “One Team, One Goal” which focused on raising school spirit, fostering a team environment, and nurturing positive relationships with students to effect positive school climate change and student achievement. All of your efforts have made this school year a great year! (2) We have recently purchased a new piece of exercise equipment called a “Zero Runner” it is similar to an elliptical but the mechanics mimic a running gait with zero impact. Check it out this summer after it has been assembled. **Mrs. Lisa Frericks:** (1) Web water is increasing their rate by .50 per 1000 gallons beginning in October 2017. (2) I have been working on new copier leases for next year.

**INFORMATION AND APPROVAL ITEMS** (1) Reviewed the preliminary budget for the 17-18 year. (2) Reviewed the first reading on the Sentinel Policy:

**School Sentinel Policy**

School Sentinel Program-The Northwestern Area School District authorizes the use of the School Sentinel Program per SDCL Chapter 13-64.

School Sentinels - Individuals interested in becoming a School Sentinel (SDCL Chapter 13-64) will first make application with the superintendent by submitting the School Sentinel Application (Form 1A). The application will be reviewed by the school board during executive session at a following school board meeting. The superintendent and board will then either approve or deny proceeding with this request. If either the superintendent or the majority of the school board (at least 3 school board members) do not sign for approval, the application will be considered denied.

If denied, the individual will not be considered for a school sentinel position for the Northwestern Area School District. If approved for proceeding in the application and testing process, the individual must then complete all the requirements located in Chapter 13-64 inclusive; such as the law enforcement training course per SDCL 13-64-3. In addition, the individual will be required to complete a psychological evaluation and consent to the access and sharing of these results with the superintendent and school board.

Testing results will be reviewed in executive session before determining final approval or denial of a school sentinel designation for the applicant (Form 2B). Final approval will then be contingent upon the signing of acceptance by the superintendent and the majority of the school board (at least 3 school board members).

The costs associated with the School Sentinel Program such as the law enforcement training program, the psychological evaluation, and weapon (if needed) will be the responsibility of the Northwestern Area School District if the applicant has an approved Form 1A. This may also include the costs associated with substitutes for staff.

Northwestern Area School Sentinels will remain confidential and these individuals will not be publicly disclosed. The superintendent is authorized by the school board to revoke an individual's school sentinel designation at any time. It will be the responsibility of the superintendent to inform the board and law enforcement of any changes with personnel regarding the school sentinel program.

(3) **Motion** by Toennies/Boekelheide to approve the surplus of electric cars, misc shop items, drafting equipment, VHS tapes, old desk top computers, unused textbooks and old library books (action 17-133). (4) **Motion** by Boekelheide/Troske to approve a vote for Steve Moore for SDHSAA Division II Representative (action 17-134). (5) **Motion** by Toennies/Boekelheide to approve a yes vote on the SDHSAA Amendment no. 1 (action 17-135). (6) **Motion** by Boekelheide/Troske to approve North Central Special Education Coop Agreement (action 17-136). (7) **Motion** by Boekelheide/Toennies to approve Eide Bailly for the June 30, 2017 audit (action 17-137). (8) **Motion** by Toennies/Boekelheide to approve adoption and renewal in the South Dakota School District Benefit fund for group health insurance (action 17-138). (9) **Motion** by Boekelheide/Troske to approve service agreement with Universal Pediatrics (action 17-139). (10) **Motion** by Troske/Boekelheide to approve health services contract with the State of South Dakota

(action 17-140). (11) **Motion** by Toennies/Troske to approve 17-18 SD coop purchasing service contract with SWWC (action 17-141). (12) **Motion** by Troske/Toennies to approve the following 17-18 year contracts: Tanner Baird, Marilyn Battey, Kris Boekelheide, Scott Boone, Karla Borge, Shelly Borge, Ben Buisker, Ryan Bruns, Mary Bullock, Christy Cardella, Denise Clemens, William Clemens, Megan Clemensen, Doug Duncan, Jolinda Finley, Shelley Fischbach, Marie Fix, Anne Frericks, Lisa Frericks, Vinton Gabel, Jennifer Hahler, Jessica Halvorson, Marissa Harms, Tamra Haven, Amy Heinz, Kellan Herman, Breanna Holsing, Sophie Hughes, Jeannine Jilek, Michaella Kotz, Hanna Maas, Kevin Nash, Mary Nelson, Rich Osborn, Shelby Peterson, Anthony Redman, Elissa Reppe, Wade Rozell, Jennifer Schell, Allison Schmitz, Alyssa Serfling, Alexz Smith, Kayla Sparling, Doug Stahl, Noelle Swanson, Nancy Taylor, Wendy Thorson, Camille Tuscherer, Cindy Van Hatten, Rita Walter, Lisa Welch (action 17-142). (13) **Motion** by Boekelheide/Troske to accept the resignation from Crystal Nash and thank her for her dedicated service to Northwestern (action 17-143).

EXECUTIVE SESSION: SDCL 1-25-2 (1) **Motion** by Toennies/Troske to go into executive session at 8:43 p.m. for the purposes of personnel (action 17-144). Out of session at 8:53 p.m.

ACKNOWLEDGEMENTS:

Congratulations to the following:

- NSU Math Contest - Derek Boekelheide - Honorable Mention Senior Math, Peyton Groft - Honorable Mention Advanced Algebra
- Redfield Spelling Bee winners: Will Clemens- 1st Place, Ashley Haven- 2nd Place, Josh Thorson- 1st Place, Dylan Hahler- 3rd Place, Lincoln Woodring- 1st Place
- Darby Duncan and Sadie VanderWal for being named April and May SOM respectively.
- Regan Bruns and Teresa Melius for being named April elementary SOM and to Rustin Maas and Tyanne Franks for being named May elementary SOM.
- 2017 Northwestern FBLA Winners.
- Poppy Poster Winners and the Americanism Poem Winners.
- FFA Winners at their State Convention.

The next regular meeting of the Board is scheduled for Monday, June 12, 2017 at 7:00 p.m.

The meeting was declared adjourned upon a motion by Troske/Toennies (action 17-145).

Mary Mielke – Vice Chairman

Lisa Frericks, Business Manager

I hereby certify that these minutes were e-mailed to the Aberdeen American News on Wednesday, May 17, 2017.  
Published at an approximate cost of \$\_\_\_\_\_. Lisa Frericks, Business Manager