

**UNAPPROVED MINUTES OF THE SCHOOL BOARD
NORTHWESTERN AREA SCHOOL DISTRICT #56-7
SPINK COUNTY
ANNUAL MEETING
JULY 9, 2018**

The annual meeting of the Northwestern Area School Board was held on July 9, 2018, at the school in Mellette with the following present: Mary Mielke, Amy Troske, Troy Grandpre, Brett Toennies and Heidi Boekelheide. Others present: Ryan Bruns, Rich Osborn and Lisa Frericks. All motions were passed on a unanimous vote unless otherwise indicated.

Business Manager, Lisa Frericks, called the meeting to order and administered the Oath of Office to all board members. Nominations were opened for Chairman of the Board. Mielke nominated Heidi Boekelheide; Troske to nominated Troy Grandpre. **Motion** by Toennies/Mielke to cease nominations (action 19-001). Troy Grandpre was declared Chair by a vote of 3 to 2. Nominations were opened for Vice Chair of the Board. **Motion** by Grandpre/Toennies to nominate Amy Troske and cast an unanimous ballot (action #19-002). Mr. Grandpre assumed the chair.

Motion by Mielke/Toennies to approve the agenda (action 19-003).

Motion by Mielke/Boekelheide to approve the following appointments and authorizations to act: Custodian of Accounts, Lisa Frericks; Representative of District Insurance, Lisa Frericks Representative of SD Retirement, Lisa Frericks; Purchasing Agents, Lisa Frericks and Ryan Bruns; Truancy Officer, Ryan Bruns; Director of Food Service, Lisa Frericks; Federal Programs Representatives, Ryan Bruns and Lisa Frericks; Title IX Coordinator, Ryan Bruns; Homeless Coordinator, Richard Osborn; Title III-LEP & Immigrant Coordinator, Ryan Bruns; School Improvement Coordinator, Ryan Bruns; ESL Coordinator, Rich Osborn (action #19-004).

Motion by Troske/Boekelheide to approve legal depositories as follow: American Bank & Trust, Plains Commerce Bank in Conde, SD Public Funds Investment Trust (FIT), and Federal Government Securities (action #19-005)

Motion by Mielke/Toennies to designate Rodney Freeman, Huron, South Dakota, as the school's attorney. (action #19-006).

Motion by Mielke/Troske to designate the Redfield Press as the school's official newspaper. (action #19-007).

Motion by Mielke/Boekelheide to authorize the Business Manager to invest the District's funds. (action #19-008).

Motion by Mielke/Toennies to set school board compensation at \$75 per meeting for up to 15 meetings per year (action #19-009).

Motion by Mielke/Toennies to authorize reimbursement at state rates for the following: mileage- \$.42 for all programs including Special Education; in-state meals-\$26 per day; in-state lodging-lowest cost available; out of state meals and lodging at published state rates (action #19-010).

Motion by Mielke/Boekelheide to give authority to hire recurring casual labor and set pay rates as follows: student janitors \$8.85 per hour, Substitute teachers: \$90 per day, \$110 per day over 10 days; Detention supervision-\$20 per hour; Extra driving-\$10.00 per hour with \$20 minimum; Substitute route driver-\$26 per route; Kitchen substitutes-\$10.00 per hour; Ticket takers for hourly employees \$20 per event, double-headers \$40 (action #19-011).

Motion by Boekelheide/Toennies to set meal prices as follow: LUNCH: \$2.50 for PK-5; \$2.90 for 6-12; \$3.75 for all adults; \$.50 for extra milk; \$.50 for extra entree' (when available); \$.40 for reduced lunch. BREAKFAST: \$1.90 for students; \$2.25 for adults; \$.40 for reduced breakfast; set the following co-curricular prices: STUDENTS: \$3.00 for single and double-header; ADULTS: \$5.00 for single and double-header; \$45 for adult activity pass; and \$35 for senior citizens. Activity fees for all NW students: No charge for K-3; \$10 for grades 4&5; \$15 for grades 6,-8; and \$20 for 9-12; Tech fees for 6, 7, & 8th grade \$25; tech fees for high school students \$30 (action #19-012).

Motion by Boekelheide/Troske to appoint Mary Mielke as delegate to the ASBSD/SASD Joint Convention and Legislative Liaison (action #19-013).

Motion by Mielke/Boekelheide to give the Business Manager authority to prepay: advance payments under \$500; gas and fuel; referees for sporting events; meals and lodging at state rates; registration fees; assembly programs; COD packages; utilities; and payments for which a cash discount is allowed if paid on a date prior to the next scheduled board meeting or to avoid late charges (action #19-014).

Motion by Troske/Mielke to authorize cash on hand of \$1,000 for activities gate and concessions; \$100 petty cash; and \$5,000 advance to Agency Funds to cover pre-paid purchases, making the total amount of \$6,100 due from Trust and Agency to General Fund (action #19-015).

Motion by Toennies/Mielke to approve the following legal statements as the positions held by the District: (1) Parental Involvement in Title I and other programs, (2) Non-Discrimination, (3) Rights under the Family Educational Rights and Privacy Act (FERPA), (4) Due Process under SDCL 13-32-4, (5) Individual Education Program in compliance with Public Law 94-142 for mentally or physically impaired, (6) Compliance with GEPA 472, and (7) Rights Under the Family Medical Leave Act (FMLA) (8) Verification of compliance with Title I Part 1, Section 1119, that all staff in this school have met these requirement that all Title I paraprofessionals have an associate degree, 48 college credits, or have passed the state test (ParaPro). All Title I teachers are highly qualified. All teachers teaching core subject areas are highly qualified. A full rendering of these statements is available in the school business office (action #19-016).

Motion by Mielke/Toennies to keep the board meeting dates as the second Monday of the month (action 19-017).

Motion by Mielke/Boekelheide to appoint Brett Toennies as the designated school board member to sit on the Governing Board of the North Central Special Education Cooperative (action #19-018).

APPROVAL OF CLAIMS: **Motion** by Troske/Toennies to approve the following current claims (action #19-019): **General Fund:** Aberdeen American News, publish budget 66.67; Agile Sports Technology, online video exchange 2,000; ASBSD, Workers Comp Insurance 6,084; ASBSD, Dues & Fees 925.34; ASBSD, Prop Insurance 45,485; Core Education Coop, student online course \$260; Duenwald Trans, repairs 1,465.91; Follett Educational Services, library software support 570; Impact Application, concussion software 435; Learn 360, software subs 485.19; School Administrators, Dues 1438; SDSTE, dues 30; Teacher Innovations, plan book 310.50. **Capital Outlay:** BSN Sports, VB uniforms/warmups 3353.12; Renaissance Learning, AR Subs & fees 3219; Riddell, ftball eq 1481.42; School Specialty, tables/stools 735.86; Software Unlimited, Software 3300; Van Hatten Construction, tile work 5875. **Special Education:** ASBSD, Insurance 800; School Specialty, table 304.90. **Food Service:** ASBSD, Insurance 496; Infinite Campus, food service license 638.40. **Non-Credit Fund:** ASBSD, Insurance \$116.

BOARD CONCERNS AND OTHER ITEMS OF BUSINESS: (1) Work on improving communication

The next regular meeting of the Board is scheduled for Monday, August 13, 2018, at 8:00 A.M.

The meeting was declared adjourned upon a motion by Toennies/Mielke (action #19-020).

Troy Grandpre, Chairman

Lisa Frericks, Business Manager

I hereby certify that these minutes were e-mailed to the Redfield Press on Friday, July 13, 2018. Published at an approximate cost of \$_____.

Lisa Frericks, Business Manager