

**UNAPPROVED MINUTES OF THE SCHOOL BOARD
NORTHWESTERN AREA SCHOOL DISTRICT #56-7
REGULAR MEETING, AUGUST 13, 2018**

The regular meeting of the Northwestern Area School Board was held on August 13, 2018, at the school in Mellette with the following present: Troy Grandpre, Mary Mielke, Brett Toennies, Amy Troske and Heidi Boekelheide. Others present: Lisa Frericks, Rich Osborn, and Ryan Bruns. All motions were passed on a unanimous vote unless otherwise indicated.

The meeting was opened by Chairman Grandpre with the Pledge of Allegiance to the Flag. The agenda was approved as amended upon a **motion** by Toennies/Mielke (action #19-021).

CONSIDERATION OF DISCLOSURE OF CONFLICT OF INTEREST AUTHORIZATION: None.
BOARD COMMUNICATIONS AND INTRODUCTION OF VISITORS – OPEN FORUM. None.

MINUTES & FINANCIALS: **Motion** by Mielke/Boekelheide to approve the minutes of the July 9, 2018, regular meeting without change (action 19-022). **Motion** by Toennies/Troske to approve the minutes of the July 9, 2018, annual meeting without change (action 19-023). **Motion** by Mielke/Boekelheide to approve the adjusting journal entries for June 30, 2018 and July 31, 2018 (action 19-024). **Motion** by Mielke/Troske to approve the adjusted financial statement for June 30, 2018, and order it placed on file (action 19-025). **General Fund:** Beginning Balance, \$1,076,707.63; Revenue: Taxes \$170,943.80; Interest \$2,767.85; Utility Tax, .08; Co-Curr/Student Act \$137; Cont/Donations \$300; Insurance Proceeds \$2,628; County Apportionment \$504.16; State Revenues \$14,625.90; Title I & REAP Proceeds \$67,178; Other Federal Revenues 289.10; Sales of Excess Property \$150; Transfer In \$125,000. Expenditures: Instruction \$225,987.59; Title I Instruction \$14,921.37; Support Services \$113,290.95; Co-Curr \$16,786.56; Transfer Out \$8,550, Ending Balance \$1,081,695.05. **Capital Outlay:** Beginning Balance \$1,378,052.44; Revenue: Taxes \$66,658.16; Grant Proceeds Rec \$44,945.32. Expenditures: Instruction \$16,259.42; Support Services (\$5,886.94); Co-Curr Activities (\$200); Transfer Out \$125,000; Ending Balance \$1,354,483.44. **Special Education:** Beginning Balance \$374,255.16, Revenue: Taxes \$35,674.74; Medicaid \$5,023.37. Expenditures: Instruction \$75,398.32; Administration \$903.84, Ending Balance \$338,651.11. **Food Service:** Beginning Balance (\$653.02); Revenue: Other Revenue \$507.51; Lunch/Bkfast Sales (\$347.35); Donated Food \$12,215.63; Federal Reimbursements \$2,804.53; Transfer-In \$3,200. Expenditures: Payroll \$361.06; Food Purchases \$1,563.67; Donated Food \$12,215.63; Equipment Purchases \$1,220.94; Supplies & Services \$487.06, Ending Balance \$1,878.94. **Non-Credit Programs:** Beginning Balance (1,733.26), Revenue: Transfer-In \$5,350. Expenditures: Drivers Ed Payroll \$3,316.32; Supplies (\$200); gas \$123.35, Ending Balance \$377.07 **Trust & Agency:** Beginning Balance \$144,659.24; Receipts \$40,757.49; Disbursements (\$35,896.30); Ending Balance \$149,520.43. **Motion** by Toennies/Troske to approve the unadjusted financial statement for July 31, 2018, and order it placed on file (action 19-026). **General Fund:** Beginning Balance, \$1,081,695.05; Revenue: Taxes \$15,868.60; Interest \$2,371.50; Co-Curr/Student Act \$260; Cont/Donations \$191.68; Other Local Revenues \$2,200; County Apportionment \$4,521.34; State Revenues \$29,405; Other Federal Revenues 1,221.33. Expenditures: Instruction \$5,441.52; Title I Instruction \$211; Support Services \$78,728.55; Co-Curr \$2,578.12; Ending Balance \$1,050,775.31. **Capital Outlay:** Beginning Balance \$1,354,483.44; Revenue: Taxes \$6,995.09; Interest \$1,570. Expenditures: Instruction \$3,954.86; Support Services \$9,175; Co-Curr Activities \$4,834.54; Ending Balance \$1,345,084.13. **Special Education:** Beginning Balance \$338,651.11, Revenue: Taxes \$3,744.64; Medicaid \$958.76. Expenditures: Instruction \$2,920.32; Administration \$919.58, Ending Balance \$339,514.61. **Food Service:** Beginning Balance \$1,878.94 Revenue: 0. Expenditures: Payroll \$1.30; Workers Comp \$496; Supplies & Services \$638.40, Ending Balance \$743.24. **Non-Credit Programs:** Beginning Balance \$377.07 Revenue: 0. Expenditures: Workmans Comp \$116; Ending Balance \$261.07. **Trust & Agency:** Beginning Balance \$149,520.43; Receipts \$32,055.72; Disbursements (\$30,440.16); Ending Balance \$151,135.99. **Motion** by Mielke/Toennies to pay the following current claims (action 19-027): **General Fund:** Aberdeen American News, publish minutes 269.34; Bledsoe Chiro, physical 160; Blick Art, art supplies 559.69; Ryan Bruns, cell phone/gas 630.03; SW Publications 99; Carolina Biological, supplies 634.43; CBP, copy mgmt. 25.50; Denise Clemens, gas 46.75; William Clemens, phone use 600; Cole Papers, supplies 794.87; College Board, license 1287.05; Crescent Electric, supplies 135.66; Decker Equipment, supplies 100.95; Demco, supplies 645.37; Dependable Sanitation, garbage 120; Duenwald Trans, repairs 3991.10; Doug Duncan, registration 185; ExploreLearning, license 875; Farmers Union Oil-Chelsea, fuel 333.01; Flinn Scientific, supplies 79.33; Hauff Mid-America, supplies 444.40; Hobart Inst, welding supplies 73.32; Houghton Mifflin, workbooks 2251.74; James Valley, telephone 235.74; Jerke Irrigation, service 433.64; Lakeshore Learning, materials 108.27; Lorenz corp, music sub 99.95; Menards, supplies 48.60; MARC, supplies 221.02; Kayla Mielitz, fingerprint fee 20; Nasco, PE supplies 308.45; Nelson Sales, filter 29.78; Northwestern Energy, power 2810.76; Palmer's Plumbing, plumbing 896.13; Perma Bound, books 1466.20; Plank Road Publishing, music sub

162.45; Popp Binding, laminating film 176.04; Praxair, supplies 87; Prepaid checks, advance payments 1753.68; Really Good Stuff, supplies 685.71; Redfield Clinic, DOT physical 116; Redfield Press, publish minutes 62.92; Elissa Reppe, first aid course 35; Riddell, football supplies 113.10; Runnings, supplies 228.94; Sanford Health, DOT physical 100; School Specialty, supplies 4815.43; Sherwin Williams, paint 70.05; SD United Schools Assoc, dues 450; Supreme School, supplies 192.71; TMS, timeclock 60.96; Training Room, athletic supplies 1324.80; Tri-state, water 10.50; Vowac Publ, workbooks 1084.80; Web, water 580.19. **Capital Outlay:** Apple, ipads 7475; CPB, copy mgmt. 229.75; Connecting Point, ruckus eq/networking 10202.82; Golden West Tech, computers 24975; Hauff Mid-Am, athletic goods 848.45; Houghton Mifflin Co, textbooks 22958.71; Marco Tech, interactive whiteboards 9139.11; McGraw-Hill, textbooks 4618.26; MPS, textbooks 816; Pearson Education, textbooks 16888.33; Power Distributors, shop eq 4826.40; Prepaid Checks, advance pmts 415.70; Riddell, shoulder pads 553.51; School Outfitters, science desks/stools 1611.38; School Specialty, stage pads 2163; Typing Club, software 335; VanHatten Const, tile work 5875. **Special Education:** Avera St. Lukes, medical services 2912; Golden West, computer 935; NCS Pearson, materials 703.29; Professional Hearing Services, maint 910; School Specialty, supplies 331.14. **Food Service:** Cole Papers, supplies 233.09; Prepaid Checks, refund (227.47); Ramkota Hotel, lodging 91.99; Woodmans Refrigeration, repairs 321.43. **Non-Credit Programs(Preschool/Drivers Ed):** Blick Art, supplies 36.69; Learning Without Tears, supplies 26.45; School Specialty, supplies 228.67. **Prepaid Checks:** AT&T, cell 158.16; Cardmember Service, supplies 284.56; Century Business Products, copy mgmt. 461.90; DCI, background check 86.50; James Valley, telephone 239.31; Midwest Pest, service 70; SDCTE, registration 549; Noelle Swanson, gas 92.48.

JULY 2018 PAYROLL (including taxes and benefits): Instruction \$86,036.20; Support \$39,892.48; Student Activities \$2,728.34; Special Education \$10,476.06; Food Service \$1.30. The following were additional wages paid: Denise Clemens, stipends \$200; Zech Clemens, student janitor 300.90.

REPORTS: Mr. Rich Osborn: (1) Currently there are 8 students enrolled in NW Cyber School. (2) Football parking is still available. (3) High School students need to report to the school on either Wednesday from 8:00-2:00, Thursday from 8:00-12:00 or Friday from 8:00-2:00 to check out their lockers, laptops, technology passwords, pay fees. **Mr. Ryan Bruns:** (1) Thank you custodial staff—Bill, Shelly, and Nancy—for preparing the school for a new year, the building looks great. Thanks to summer helpers: Zech Clemens and Moira Duncan. (2) Certified staff and administration will attend the NSU Back to School Workshop on Tuesday August 14th. (3) Staff In-Service will be held on Monday August 20th. (4) The locker room renovation is nearly complete, estimated time of completion: Friday, August 17th. (5) We have received feedback on the article the American News ran last week on our open-enrollments and our recruiting efforts. Mostly the feedback has been positive. One concern noted was that we may accept students that we have to hire extra staff to work with some students. This has not occurred. We would not accept an open-enrollment application which would require hiring more staff to accommodate a student's needs. **Mrs. Lisa Frericks:** (1)The annual report was approved by the Dept of Education. (2) It looks like our enrollment is up by 8 students from last year's September count.

INFORMATION AND APPROVAL ITEMS (1) **Motion** by Mielke/Toennies to approve the audit of the year ending June 30,2018 by Eide Bailley LLP (action 19-028). (2) **Motion** by Mielke/Troske to approve contract for Robyn Morgan as Competition Dance/Cheer coach \$1,785 (action 19-029). (3) **Motion** by Toennies/Troske to approve open enrollment applications #19-001 to #19-016 (action 19-030). (4) Discussed prom and/or class trip for the juniors. The board would like to have more details on the class trip proposed – who, what, where, when, cost projections. (5) **Motion** by Troske/Boekelheide to accept resignation from Katrina Yockey, kitchen staff (action 19-030). (6) **Motion** by Troske/Toennies to surplus small chairs (action 19-031).

EXECUTIVE SESSION: SDCL 1-25-2 (1) **Motion** by Mielke/Troske to go into executive session at 8:57 a.m. for the purposes of personnel (action 19-032). Out of session at 9:00 a.m.

The next regular meeting of the Board is scheduled for Monday, September 17, 2018 at 8:30 a.m.

The meeting was declared adjourned upon a motion by Troske/Mielke (action 19-033).

Troy Grandpre – Chairman

Lisa Frericks, Business Manager

I hereby certify that these minutes were e-mailed to the Redfield Press on Wednesday, August 15, 2018. Published at an approximate cost of \$_____. Lisa Frericks, Business Manager