

**UNAPPROVED MINUTES OF THE SCHOOL BOARD  
NORTHWESTERN AREA SCHOOL DISTRICT #56-7  
REGULAR MEETING, MAY 13, 2019**

The regular meeting of the Northwestern Area School Board was held on May 13, 2019, at the school in Mellette with the following present: Amy Troske, Mary Mielke, Brett Toennies and Heidi Boekelheide. Others present: Lisa Frericks, Rich Osborn, and Ryan Bruns. All motions were passed on a unanimous vote unless otherwise indicated.

The meeting was opened by Vice-Chair Troske with the Pledge of Allegiance to the Flag. The agenda was approved as amended upon a **motion** by Mielke/Boekelheide (action #19-127).

**CONSIDERATION OF DISCLOSURE OF CONFLICT OF INTEREST AUTHORIZATION:** None.  
**BOARD COMMUNICATIONS AND INTRODUCTION OF VISITORS – OPEN FORUM:** None

**MINUTES & FINANCIALS:** **Motion** by Toennies/Mielke to approve the minutes of the April 8, 2019, regular meeting without change (action 19-128). **Motion** by Mielke/Toennies to approve the adjusting journal entries for April 30, 2019 (action 19-129). **Motion** by Toennies/Mielke to approve the unadjusted financial statement for April 30, 2019, and order it placed on file (action 19-130). **General Fund:** Beginning Balance \$641,199.50; Revenue: Taxes \$210,522.48; Interest \$1,911.18; Contributions & Donations \$900; Other Local Revenues \$541.69; County Apportionment \$736.08; State Revenues \$17,297. Expenditures: Instruction \$99,658.30; Title I \$6,423.04; Support Services \$69,654.26; Co-Curr \$5,644.87; Ending Balance \$691,727.46. **Capital Outlay:** Beginning Balance \$1,391,271.91; Revenue: Taxes \$54,020.60. Expenditures: Instruction \$1,497.34; Co-curricular Activities \$1,615.72; Ending Balance \$1,442,179.45. **Special Education:** Beginning Balance \$296,640.71, Revenue: Taxes \$28,120.65; Medicaid \$1,013.69. Expenditures: Instruction \$20,519.93; Administration \$919.70, Ending Balance \$304,335.42. **Food Service:** Beginning Balance \$20,670.46, Revenue: Breakfast/lunch Sales \$6,872.75; Federal Reimbursements \$4,922.93. Expenditures: Payroll \$5,326.90; Food Purchases \$7,051; Supplies & Services \$1,047.66, Ending Balance \$19,040.58. **Non-Credit Programs:** Beginning Balance \$2,525.03, Revenue: Preschool Fees \$500. Expenditures: Preschool Payroll \$2,748.10; Ending Balance \$276.93. **Trust & Agency:** Beginning Balance \$161,481.11; Receipts \$34,560.54; Disbursements (\$40,841.32); Ending Balance \$155,200.33. **Motion** by Boekelheide/Mielke to pay the following current claims (action 19-131): **General Fund:** Aberdeen Awards, awards 302.70; CWD, testing snacks 33.92; CBP, copy mgmt. 110.67; Cole Papers, supplies 618.21; Core Educational Coop, online courses 260; Dakota Assemblies, assembly 425; Days Inn, lodging 57; Department of Health, nursing services 60; Dependable Sanitation, garbage 308; Duenwald Transportation, repairs 1862.99; Dustex, mops 154.50; Dynamic Measurement Group, dibels reporting 116; Farmers Union-Ferney, fuel 823.05; Farmers Union Oil-Chelsea, fuel 3821.39; Dale Fiedler, judge & mileage 250.60; Glass Doktor, repairs 60; Hauff Mid America, letters 747.50; Holiday Inn, lodging 192; James Valley, telephone 244.60; Kesslers, supplies 26.94; MAA Am Math Comp, materials 49.50; McLeods, election supplies 48.42; Menards, supplies 150.65; Nelson Sales, parts 92.48; Northwestern Energy, power 5569.50; Palmers Plumbing, repairs 225.30; Pantorium, dry cleaning 377.10; Praxair, supplies 97.65; Prepaid checks, advance payments 1353.03; QQP, paper 28.15; Ramkota Inn, lodging 200; Redfield Press, subs & publishing 108.50; SDHSAA, press fees 31; Taylor Music, supplies/repairs 202; TIE, conference fee 140; TMS, timeclock 59.01; Tri-state, water 96; US Food, testing snacks 54.94; Web, water 321.73. **Capital Outlay:** CPB, copy mgmt. 996.20; Prepaid Checks, advance payments 1845. **Special Education:** Avera St Lukes, medical services 13956; Community Memorial Hosp, medical services 113.01; Prepaid Checks, refunds 32.77; Universal Pediatrics, nursing service 1787.50; Parent, mileage 112. **Food Service:** Ameripride, towels 357.21; CWD, food 4773.75; Cole Paper, supplies 205.90; Deans, milk 890.37; Kens, milk 15.86; Kesslers, food 12.45; Prepaid Checks, advance 283.30; Stephanie or Kurt Schentzel, refund 413.95; SNASD, registration 115; SD DOE, commodities 698.40; US Foods, food 479.39. **Non-Credit Program:** Farmers Union-Chelsea, gas 198.95; Kayla Sparling, gas 31. **Prepaid Checks:** AT&T, phone 141.72; Shelly Borge, gas 37; Cardmember Service, supplies 1895.20; DCI, background check 43.25; Estelline Alumni, track fees 140; Estelline School, track fees 135; Farmers Union, fuel 258.06; Shelley Fischbach, gas 72.98; James Valley Telephone, service 231.60; Redfield Kiwanis, track fee 100; Roncalli, track fees 50; SD DOE, commodities, 265.68; Walmart, supplies 143.61.

**APRIL 2019 PAYROLL** (including taxes and benefits): Instruction \$102,387.29; Support \$51,771.70; Student Activities \$4,793.45; Special Education \$19,618.95; Food Service \$5,326.90; Non-Credit Program \$2,748.10. The following were additional wages paid: Brandon Ashalintubbi, kitchen \$290; Terry Bohl, sub driver \$390; Ryan Bruns, sub driver/extra driving \$138; Nancy Cramer, kitchen \$485; Jolinda Finley, coaching & sub teacher \$2,880; Laura Haven, sub/driver \$172; Tamra Haven, sub teacher \$60; Jessica Henjum, sub teacher 270; Rori Hutcheson, sub teacher \$720; Dennis Jeschke, janitor \$330; Rose Kramp, kitchen/sub teacher \$261; Jessica Remily, kitchen \$1,729.50; Vonnie Richter,

sub teacher 180; Kathleen Ruesink, sub 90; Don Stahl, sub driver \$234; Laura Steward, sub teacher \$405; Mindy Steward, kitchen \$345; Rachel Vincent, kitchen \$827.50; Dennis Welch, bus driver \$996.

**REPORTS: Mr. Rich Osborn:** (1) HS Athletic Banquet was Tuesday, May 14 at 6:00 p.m. (2) Region 1B track meet is May 16 at 10:00 a.m. in Clark. (3) Semester tests will be Friday May 16<sup>th</sup> and Monday May 20<sup>th</sup>. Tuesday is checkout and early dismissal. Buses will run at 12:30. (4) Homecoming 2019 will be September 6 vs. Hitchcock/Tulare. **Mr. Ryan Bruns:** (1) Summer hours beginning June 1<sup>st</sup> will be 8:00 a.m. to 3:00 p.m. The office will be closed on Fridays until August 1<sup>st</sup>. (2) We will have Chad Sheehan from Sheehan Solutions for a student training session on S.A.V.E. Yourself (for security and safety) for all students next fall. Chad had an in-service training with our staff this past fall and he was very well received. (3) This summer's building updates: A. Remodel high school boys' and girls' bathrooms. B. The main gym floor will be re-finished. C. Routine maintenance and cleaning. **Mrs. Lisa Frericks:** (1) Thank you from the staff to the school board for the Chex Mix, the NW Boosters for the hand soap and Mr. & Mrs. Bruns for the monkey bread during teacher's appreciation week. (2) Reminder that the school board election is June 4, 2019. The polls are open from 7 am to 7 pm. Voting takes place in the lunch room at the school. (2) Absentee ballots will be available beginning on May 20<sup>th</sup> at the school's business office for those registered voters who cannot vote on June 4<sup>th</sup>.

**INFORMATION AND APPROVAL ITEMS** (1) **Motion** by Mielke/Boekelheide to approve the open enrollment application #19-032, #19-033, #19-034, #19-035 (action 19-132). (2) Reviewed preliminary budget for 19-20 year. (3) **Motion** by Mielke/Boekelheide to approve contracts for Kris Boekelheide, Ben Buisker and Megan Rozell (action 19-133). (4) **Motion** by Mielke/Toennies to approve the application for bus use by the Brockel Family Reunion on June 20, 2019 (action 19-134). (5) **Motion** by Boekelheide/Toennies to approve vote of Yes for Amendment No 1 SDHSAA proposed amendment to constitution and bylaws – section 9. Student/coach ejection from a contest (action 19-135). (6) **Motion** by Mielke/Boekelheide approve a vote for Barry Mann for Native American at-large representative in SDHSAA (action 19-136). (7) **Motion** by Boekelheide/Toennies to approve vote for Jordan Bauer West River at-large representative in SDHSAA (action 19-137). (8) **Motion** by Toennies/Boekelheide to approve vote for Mark Murphy for large group board of education representative (action 19-138). (9) **Motion** by Boekelheide/Mielke to approve renewal in ASBSD Property/Liability Insurance (action 19-139). (10) **Motion** by Mielke/Toennies to approve surplus of computer desks/tables and textbooks (action 19-140). (11) **Motion** by Boekelheide/Mielke to approve the policy after the second reading of the Northwestern employees insurance policy (action 19-141): **Health Insurance:** The School Board will pay the single coverage medical plan adopted by the School Board according to the negotiated agreement with the following conditions: 1) No employee may elect to take cash in lieu of insurance 2) Must be a full-time equivalent employee – this is 35 or more hours 3) Available upon initial employment or qualifying event 4) Must be a full-time certified teacher of the District to be eligible to enroll in a family or 2-party health insurance plan 5) Group insurance coverage paid by the District shall end with the termination of employment. Certified Teachers who have taught the entire year will have coverage paid by the District through August 31 of that year or when their contract is paid out, whichever is earlier. **Dental Insurance, Vision Insurance, Voluntary Life Insurance, AFLAC:** You may participate in these insurances if you work over 20 hours a week. The District does not contribute any amounts toward this.

**EXECUTIVE SESSION:** SDCL 1-25-2 (1) and (2) **Motion** by Toennies/Mielke to go into executive session at 8:04 p.m. for the purposes of personnel and student issues (action 19-142). Out of session at 8:40 p.m.

#### ACKNOWLEDGEMENTS:

Congratulations to the following:

Student of the Month – Miranda Thorson, former Northwestern teacher and coach Jim Trett on being inducted into the SD Coaches Association Hall of Fame, all the State FFA & State FBLA winners, NW elementary students who represented Northwestern at the Redfield Spelling Bee. 1<sup>st</sup> – Kylee Henjum (1<sup>st</sup> grade); 1<sup>st</sup> - Will Clemens (3<sup>rd</sup> grade); 2<sup>nd</sup> – Ty Boekelheide (4<sup>th</sup> grade)

The next regular meeting of the Board is scheduled for Monday, June 10, 2019 at 8:00 a.m.

The meeting was declared adjourned upon a motion by Mielke/Boekelheide (action 19-143).

Amy Troske – Vice-Chairman

Lisa Frericks, Business Manager

I hereby certify that these minutes were e-mailed to the Redfield Press on Wednesday, May 15, 2019. Published at an approximate cost of \$\_\_\_\_\_. Lisa Frericks, Business Manager