

**UNAPPROVED MINUTES OF THE SCHOOL BOARD  
NORTHWESTERN AREA SCHOOL DISTRICT #56-7  
SPINK COUNTY  
ANNUAL MEETING  
JULY 8, 2019**

The annual meeting of the Northwestern Area School Board was held on July 8, 2019, at the school in Mellette with the following present: Mary Mielke, Amy Troske, Troy Grandpre, Heidi Boekelheide, and Kevin Nash. Others present: Ryan Bruns, Rich Osborn and Lisa Frericks. All motions were passed on a unanimous vote unless otherwise indicated.

Business Manager, Lisa Frericks, called the meeting to order and administered the Oath of Office to all board members. Nominations were opened for Chairman of the Board. **Motion** by Boekelheide/Grandpre to nominate Amy Troske (action 20-001). **Motion** by Mielke/Nash to cease nominations (action 20-002). Amy Troske was declared Chair by unanimous ballot. Nominations were opened for Vice Chair of the Board. **Motion** by Troske/Nash to nominate Heidi Boekelheide and (action #20-003). **Motion** by Mielke/Grandpre to cease nominations (action 20-004). Heidi Boekelheide was declared Vice-Chair by unanimous ballot. Mrs. Troske assumed the chair.

**CONSIDERATION OF DISCLOSURE OF CONFLICT OF INTEREST AUTHORIZATION:**

**Motion** by Mielke/Grandpre to authorize request of waiver of conflict for Kevin Nash to serve as a school board member while having a contract as a bus driver for the District (action 20-005).

**Motion** by Grandpre/Boekelheide to approve the agenda as amended (action 20-006).

**Motion** by Grandpre/Boekelheide to approve the following appointments and authorizations to act: Custodian of Accounts, Lisa Frericks; Representative of District Insurance, Lisa Frericks Representative of SD Retirement, Lisa Frericks; Purchasing Agents, Lisa Frericks and Ryan Bruns; Truancy Officer, Ryan Bruns; Director of Food Service, Lisa Frericks; Federal Programs Representatives, Ryan Bruns and Lisa Frericks; Title IX Coordinator, Ryan Bruns; Homeless Coordinator, Richard Osborn; Title III-LEP & Immigrant Coordinator, Ryan Bruns; School Improvement Coordinator, Ryan Bruns; ESL Coordinator, Rich Osborn (action #20-007).

**Motion** by Mielke/Boekelheide to approve legal depositories as follow: American Bank & Trust, Plains Commerce Bank in Conde, SD Public Funds Investment Trust (FIT), and Federal Government Securities (action #20-008)

**Motion** by Grandpre/Nash to designate Rodney Freeman, Huron, South Dakota, as the school's attorney. (action #20-009).

**Motion** by Mielke/Boekelheide to designate the Redfield Press as the school's official newspaper. (action #20-010).

**Motion** by Grandpre/Nash to authorize the Business Manager to invest the District's funds. (action #20-011).

**Motion** by Mielke/Boekelheide to set school board compensation at \$75 per meeting for up to 15 meetings per year (action #20-012).

**Motion** by Mielke/Nash to authorize reimbursement at state rates for the following: mileage- \$.42 for all programs including Special Education; in-state meals-\$26 per day; in-state lodging-lowest cost available; out of state meals and lodging at lowest rates available (action #20-013).

**Motion** by Grandpre/Mielke to give authority to hire recurring casual labor and set pay rates as follows: student janitors \$9.10 per hour, Substitute teachers: \$100 per day, \$115 per day over 10 days; Detention supervision-\$20 per hour; Extra driving-\$10.00 per hour with \$20 minimum; Substitute route driver-\$30 per route; Kitchen substitutes-\$10.00 per hour; Ticket takers for hourly employees \$20 per event, double-headers \$40 (action #20-014).

**Motion** by Nash/Grandpre to set meal prices as follow: LUNCH: \$2.50 for PK-5; \$2.90 for 6-12; \$3.75 for all adults; \$.50 for extra milk; \$.50 for extra entree' (when available); \$.40 for reduced lunch. BREAKFAST: \$1.90 for students; \$2.25 for adults; \$.40 for reduced breakfast; set the following co-curricular prices: STUDENTS: \$3.00 for single and double-header; ADULTS: \$5.00 for single and double-header; \$45 for adult activity pass; and \$35 for senior citizens. Activity fees for all NW students: No charge for K-3; \$10 for grades 4&5; \$15 for grades 6, 7, 8; and \$20 for 9-12; Tech fees for 6, 7, & 8<sup>th</sup> grade \$25; tech fees for high school students \$30 (action #20-015).

**Motion** by Boekelheide/Grandpre to appoint Mary Mielke as delegate to the ASBSD/SASD Joint Convention and Legislative Liaison (action #20-016).

**Motion** by Grandpre/Boekelheide to give the Business Manager authority to prepay: advance payments under \$1,000; gas and fuel; referees for sporting events; meals and lodging at state rates; registration fees; assembly programs; COD packages; utilities; and payments for which a cash discount is allowed if paid on a date prior to the next scheduled board meeting or to avoid late charges (action #20-017).

**Motion** by Nash/Mielke to authorize cash on hand of \$1,000 for activities gate and concessions; \$100 petty cash; and \$5,000 advance to Agency Funds to cover pre-paid purchases, making the total amount of \$6,100 due from Trust and Agency to General Fund (action #20-018).

**Motion** by Boekelheide/Grandpre to approve the following legal statements as the positions held by the District: (1) Parental Involvement in Title I and other programs, (2) Non-Discrimination, (3) Rights under the Family Educational Rights and Privacy Act (FERPA), (4) Due Process under SDCL 13-32-4, (5) Individual Education Program in compliance with Public Law 94-142 for mentally or physically impaired, (6) Compliance with GEPA 472, and (7) Rights Under the Family Medical Leave Act (FMLA) (8) Verification of compliance with Title I Part 1, Section 1119, that all staff in this school have met these requirement that all Title I paraprofessionals have an associate degree, 48 college credits, or have passed the state test (ParaPro). All Title I teachers are highly qualified. All teachers teaching core subject areas are highly qualified. A full rendering of these statements is available in the school business office (action #20-019).

**Motion** by Grandpre/Mielke to keep the board meeting dates as the second Monday of the month (action 20-020).

**Motion** by Boekelheide/Nash to appoint Mary Mielke as the designated school board member to sit on the Governing Board of the North Central Special Education Cooperative (action #20-021).

APPROVAL OF CLAIMS: **Motion** by Mielke/Grandpre to approve the following current claims (action #20-022): **General Fund:** ASBSD, Workers Comp Insurance 8,753; ASBSD, Dues & Fees 925.02; ASBSD, Prop Insurance 51,046; Cole Papers, supplies 153.96; Dependable Sanitation, garbage 88; DCI, background check 86.50; Duenwald Trans, repairs 306.25; Elizabeth Fuchs, fingerpring fee \$21.50; Follett Educational Services, library software support 582.60; Hub City Radio, ads 2250; Impact Application, concussion software 435; Menards, supplies 29.63; Overdrive ed, library subs 250; Megan Rozell, fingerprint fee 20; rSchool, activity scheduler 248.45; School Administrators, Dues 1463; SDSTE, dues 30; Tri State, water 10.50. **Capital Outlay:** Renaissance Learning, AR Subs & fees 3400; Riddell, helmet 386.20; Riverside Tech, monitor 169; Software Unlimited, Software 3450; Sports Imports, vb standards 5674.10. **Special Education:** ASBSD, Insurance 915. **Food Service:** Arrowwood Resort, lodging 83.75; ASBSD, Insurance 1196; Infinite Campus, food service license 672. **Non-Credit Fund:** ASBSD, Insurance \$354.

INFORMATION AND APPROVAL ITEMS: (1) Reviewed the staff handbook, student handbook and crisis management plan.

The next regular meeting of the Board is scheduled for Monday, August 12, 2019, at 7:00 P.M.

The meeting was declared adjourned upon a motion by Mielke/Nash (action #20-023).

Amy Troske, Chairman

Lisa Frericks, Business Manager

I hereby certify that these minutes were e-mailed to the Redfield Press on Friday, July 12, 2019. Published at an approximate cost of \$\_\_\_\_\_.

Lisa Frericks, Business Manager